

FEE \$ 25.00

**BOROUGH OF ALLENTOWN**

Borough Ord 02-2013

**Monmouth County, New Jersey**

Section 11-4 Borough Code

P.O. Box 487, 8 North Main Street

Allentown, New Jersey 08501

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**LANDLORD REGISTRATION FORM**

Every Landlord in the Borough of Allentown shall, by July 1 of each year or at the time of creation of the first tenancy submit to the Borough of Allentown in the case of a one-dwelling or commercial unit rental or a two dwelling or commercial un non-owner occupied premises, a certificate of registration for a fee of \$25.00 made payable to Allentown Borough. Registration to be filed in the office of the Borough Clerk.

ADDRESS OF PROPERTY TO BE RENTED \_\_\_\_\_

**REGISTRATION STATEMENT**

**A. NAMES AND ADDRESSES OF ALL OWNERS OF RECORD OF THE PROPERTY**

\_\_\_\_\_  
\_\_\_\_\_

**B. IF A CORPORATION, NAME AND ADRESS OF REGISTERED AGENT/CORPORATE OFFICERS**

\_\_\_\_\_  
\_\_\_\_\_

**C. IF THE ADDRESS FO THE RECORD OWNER IS NOT LOCATED IN MONMOUTH COUNTY, GIVE NAME AND OF A PERSON WHO RESIDES IN OR HAS AN OFFICE IN MONMOUTH COUNTY , WHO WOULD BE AUTHORIZED TO ACCEPT NOTICES FROM A TENANT AN TO ISSUE RECIEPTS THEREFORE AND TO ACCEPT SERVICE OR PROCESS ON BEHALF OF THE OWNER OF RECORD.**

\_\_\_\_\_

**D. THE NAME AND ADDRESS OF THE MANAGING AGENT OF THE PREMISES, IF ANY:**

\_\_\_\_\_

**E. THE SUPERINTENDENT'S NAME AND ADDRESS THAT PROVIDES REGULAR MAINTENANCE.**

\_\_\_\_\_

**F. THE NAME AND ADDRESS AND TELEPHONE NUMBER OF AN INDIVIDUAL REPRESENTATIVE OF THE RECORD OWNER OR MANAGING AGENT TO BE REACHED IN THE EVENT OF AN EMERGENCY:**

\_\_\_\_\_  
\_\_\_\_\_

**G. THE NAME AND ADDRESS OF EVERY HOLDER OF A RECORDED MORTGAGE ON THE PREMISES:**

\_\_\_\_\_  
\_\_\_\_\_

DATE RECORDED WITH MUNCIPALITY \_\_\_\_\_

\_\_\_\_\_  
*SIGNED*

NAME OF OCCUPANT \_\_\_\_\_ DATE OF OCCUPANCY \_\_\_\_\_

CERTIFICATE OF OCCUPANCY # \_\_\_\_\_ DATE APPLIED FOR \_\_\_\_\_