

MINUTES
 Allentown Historic Preservation Commission
 Regular Meeting
<https://zoom.us/j/94032045445>.
 The meeting ID is: 940 3204 5445.
 Dial in by phone at 1-646-558-8656.
 October 10, 2024

CALL TO ORDER 7:00pm

SALUTE TO THE FLAG

COMPLIANCE STATEMENT

In compliance with the “Open Public Meetings Act,” Chapter 231, P.L. 1975, Section 5, adequate notice has been given of this meeting by posting a Notice in a public place, on the Borough’s website Allentownboronj.com, the Borough’s Facebook page, the Borough’s Twitter account and by transmitting a Notice to two newspapers, “THE TIMES” and “THE ASBURY PARK PRESS” as required by law.

ROLL CALL

	Present	Absent	Absence Excused
Cheryl Willois	X		
Brian Mojta			X
Cindy Malsbury	X		
David Bamford	X		
Enzo Nini	X		
Frank Cincotta	X		
Nancy Tindall			X
Will Borkowski	X		
Vince Tavernite		X	
Bob Mayer	X		
Angela Gurrera			X
Mayor Fritts			

ALSO ATTENDING

- John Holmes, Mark Hilton (97 S. Main)
- Carl Corso (39-41 Hamilton)

PUBLIC COMMENT

- None

APPROVAL OF MINUTES

- September 19, 2024, motion: Cheryl, 2nd Will. Motion approved

APPLICATIONS

- 97 South Main - Replacing front steps & adjacent landscaping. Proposed design presented. Discussion about railing: HPC position is railing is not needed unless required by code. Motion to approve as presented: Cindy, 2nd: Will. Motion carries. Note: if railing is required subcommittee will review and provide guidance.
- 39-41 Hamilton St – Reconstruction of front porch and porch roof. Discussion about proposed design. Will have same basic design and footprint but with period appropriate materials. Motion to approve as presented: Enzo, 2nd: Cheryl. Motion carries.
- 24 South Main – New fence in parking area behind Perennial Homes building. Discussion about objective of installation and design. Fence will not be visible from the street. Motion to accept plans as presented: Cheryl, 2nd Bob. Motion carries. Will abstains (property owner).
- 30 South Main – Repair and re-side sheds and carriage barn. Discussion about current conditions and proposed designs (Hardy board siding, batten on front of carriage house). Buildings are not visible from the road. Motion to accept plans as presented: Cindy, 2nd: Cheryl. Motion carries. Will abstains (property owner). Note: recommend historically consistent paint color.

MINOR APPLICATION

- 20 Waker Avenue – New Fence. Pending review by sub-committee of proposed fence design.

OLD BUSINESS

- Update - HPC Application Revision. Final design passed by HPC and approved by council last week. Application form is now in use.
- Update – “Old Burying Ground” cemetery sign. Declaration of intent submitted to Monmouth County Historical Commission. By November application for funding will be submitted. Anticipate a decision on funding by the end of the year.
- Update - Historic District Brochure. Brochure is finalized, links and QR code are active and work properly. Next step is discussion about going to printer. Future discussion will be how to distribute.
- “History of Allentown” article revisions completed.

NEW BUSINESS

- None

PARKS AND OPEN SPACE UPDATE

- No meeting this month

MAYOR’S UPDATE

- No update
- Discussion about latest news regarding Stein property led by Will

ADJOURN: 8:07pm