

**MINUTES**  
Allentown Historic Preservation Commission  
Regular Meeting  
<https://zoom.us/j/94032045445>.  
The meeting ID is: 940 3204 5445.  
Dial in by phone at 1-646-558-8656.  
September 19, 2024

**CALL TO ORDER 7:00pm**

**SALUTE TO THE FLAG**

**COMPLIANCE STATEMENT**

In compliance with the "Open Public Meetings Act," Chapter 231, P.L. 1975, Section 5, adequate notice has been given of this meeting by posting a Notice in a public place, on the Borough's website Allentownboronj.com, the Borough's Facebook page, the Borough's Twitter account and by transmitting a Notice to two newspapers, "THE TIMES" and "THE ASBURY PARK PRESS" as required by law.

**ROLL CALL**

	Present	Absent	Absence Excused
Cheryl Willois	x		
Brian Mojta			x
Cindy Malsbury	x		
David Bamford	x		
Enzo Nini			x
Frank Cincotta	x		
Nancy Tindall	x		
Will Borkowski	x		
Vince Tavernite			x
Bob Mayer	x		
Angela Gurrera	x		
Mayor Fritts	x		

**Also attending:**

- Leo Tignini & Anthony LaBarbera (54-56 Church St)
- Sheryl Oliver & Paul Golterman (122 S. Main)
- Lisa Famularo (6 ½ Church, New Beginnings)

**PUBLIC COMMENT**

- none

**APPROVAL OF MINUTES**

- August 15, 2024, motion: Cheryl, 2<sup>nd</sup> Cindy. Motion approved

## **APPLICATIONS**

- 122 South Main – Pool and back porch. Sheryl Oliver (via Zoom) Pool will have fence around pool per code with shrubbery to cover the fence and hide the pool. Fence design guideline question brought up as to type of fence. Per design guidelines fencing being hid by landscaping allows for fencing as proposed. Question about setbacks, all ok per zoning requirements. Landscaping question, proposed skip laurels to hide the fence from the street. Porch Design: intent is to make it a little more functional. Materials matching existing porches are challenging to procure. Back porch will not be visible from street, plans is to repurpose back deck material for front porch repairs. Would do similar style composite for new back deck. Colors would match other porches. Motion: approve proposed pool that will have code appropriate fencing with design guidelines and side facing S. Main will be screened by landscaping so not visible from the street. Approve rear deck so it is appropriate to structure. Nancy, 2<sup>nd</sup> Cheryl. Motion carries.
- 54 - 56 Church St - Front Steps. Leo Tignini & Anthony LaBarbera. Replacing front steps due to condition of existing steps. Limestone treads and block, painted risers, Aluminum railings. While house is in the historic district they are not historic properties. Motion to approve per design presented: Cheryl, 2<sup>nd</sup> Cindy. Motion carries.
- 6 ½ Church St “New Beginnings” Signage. Lisa Famularo explained details on the sign. Hours sign is lit will be when business is open and sun is down (currently 4pm-8pm Monday to Saturday, will not be lit Sunday during daylight). Question if in alignment with Design Guidelines with regard to internally lit signs. Subsequent discussion about “open/closed” signs warrants further discussion by HPC. Question if sign could be put on a dimmer to reduce brightness. Motion to approve as presented (store sign only, not “open” sign) to be on during business hours. David. 2<sup>nd</sup> Cheryl. Motion carries

## **MINOR APPLICATION**

- Union AME Church Doors. Appearance to be identical to existing. Nancy/Will/Enzo/Frank (minor application sub-committee) deemed appropriate.

## **OLD BUSINESS**

- Historic District Brochure: Revisions incorporated into final version and hyperlinks work properly. Propose HPC to take one last look via email (include deadline for feedback). Goal to have printed versions by Fall Festival.
- HPC Application Revision: Will/Brian/Frank worked on revision of application. Distributed via email, no changes recommended. Next step is to Council.

## **NEW BUSINESS**

- 2002 Article presented by Mayor Fritts. Request is for an updated version. Article is about history of Allentown. Article will be sent via email and feedback solicited. Will end up in Monmouth County clerk published book.

## **PARKS AND OPEN SPACE UPDATE**

- October 5<sup>th</sup> cleanup day starting at 9am, meeting tbd. Sign up at borough webpage
- September 28 Allentown 5k

### **MAYOR'S UPDATE**

- Stein property update.

**ADJOURN:** 8:23pm