

ALLENTOWN HISTORIC PRESERVATION COMMISSION
Reorganization Meeting
Minutes for January 20, 2022

The annual reorganizational meeting of the Allentown Historic Preservation Review Commission was called to order by Chairwoman Jan Meerwarth at 7:07 PM.

Salute to flag

Compliance Statement:

In compliance with the Open Public Meetings Act, Chapter 231, P. L. 1975, Section 5, adequate notice has been given of this meeting by posting a Notice in a public place and by transmitting a notice in two newspapers, The Trenton Times and the Asbury Park Press as required by law.

Roll Call:

	Present	Absent
Allison Arnone	x	
Brian Mojta	x	
Cindy Malsbury		x
David Bamford	x	
Ed Dallas		x
Enzo Nini		x
Frank Cincotta		
Jan Meerwarth	x	
Nancy Tindall	x	
Kurt Wayton		x
Will Borkowski	x	



Minutes:

Minutes from the last meeting were tabled until next month.

Public Comment:

Nobody present

Applications:

No applications

Old Business:

None

New Business:

1) Election of positions:

- a) Chair: Nominee: Jan, Nominated by Allison, 2nd by Nancy. No other nominations. Closed nom/2nd: Nancy/Frank. Vote: carries unanimously
 - b) ViceChair: Nominee: Frank, Nominated by Nancy, 2nd by (?). No other nominations. Closed nom/2nd: Nancy/Wil. Vote: carries unanimously
 - c) Secretary: Nominee: David, Nominated by Jan, 2nd by Will. No other nominations. Closed nom/2nd Nancy/Allison. Vote: carries unanimously
- 2) Open Projects & Committee members
- a) Update application for certificate of Appropriateness (Brian/Wil)
 - b) Education about new requirements in ordinance (brochure, letter, etc). Give to residents, realtors, contractors, etc. (Allison/Frank)
 - c) Union AME Cemetery marker (Frank/Nancy)
 - d) Certified Local Government (Jan & borough admin)
 - e) Walking Tour (Nancy/David/Allison)
 - f) Municipal Annex, open grants for preservation work, current one is to paint exterior. Any other work? Do another round of grants.
 - g) Minor application review committee; chair appoints committee. Would review applications that are more than regular maintenance and repair and make sure conforms to design guidelines. New construction or demo and doesn't conform goes to whole commission for review. (Wil/Allison, DPW collaboration)
Side discussion: Need to work collaboratively with other commissions (comment from Allison relating to overlap from Parks committee).
 - h) *Farmer Park (Parks with HPC)*
 - i) *Signage & Wayfinding system; grant application submitted and would work with HPC (Parks with HPC)*

Comment: Consideration for each member to serve on at least one committee (tbd)

Meeting adjourned at 7:50 pm

Next meeting scheduled for February 17, 2022