

**ORDINANCE NO. 08-2020  
BOROUGH OF ALLENTOWN  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

**AN ORDINANCE OF THE BOROUGH OF ALLENTOWN  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY  
AMENDING THE SALARY ORDINANCE FOR 2020**

**BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of Allentown, County of Monmouth, State of New Jersey, as follows:

SECTION 1. The following officers and employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Allentown, whose compensation shall be on an annual basis, is not to exceed:

| <u>POSITION</u>   | <u>RANGE</u>   |                |
|---|----------------|----------------|
|   | <u>MINIMUM</u> | <u>MAXIMUM</u> |
| Mayor   | \$ 3,500       | \$ 6,000       |
| Council Members   | \$ 2,500       | \$ 5,000       |
| Municipal Clerk/Registrar/Assessment Search Officer/<br>Water and Sewer Utility Liaison<br>(Includes attendance at meetings)                                | \$ 50,000      | \$ 70,000      |
| Public Information Officer  | \$ 4,000       | \$ 10,000      |
| Purchasing Agent  | \$ 4,000       | \$ 10,000      |
| Deputy Borough Clerk  | \$ 3,000       | \$ 8,000       |
| Assistant to Borough Clerk  | \$ 1,500       | \$ 5,000       |
| Office Clerk Administration<br>(May include the following titles: Assistant to Purchasing Agent,<br>Deputy Tax Collector/Deputy Treasurer/Deputy Registrar) | \$ 6,000       | \$ 30,000      |
| Tax Assessor  | \$ 8,000       | \$ 15,000      |
| Tax Collector/Tax Search Officer  | \$ 10,000      | \$ 20,000      |
| Assistant to the CFO  | \$ 1,500       | \$ 5,000       |
| Zoning Officer  | \$ 1,000       | \$ 5,000       |
| Planning/Zoning Board Secretary   | \$ 3,500       | \$ 10,000      |

|  |                 |           |
|--|-----------------|-----------|
| Right-to-Know Coordinator              | \$ 1,500        | \$ 2,000  |
| Recycling Coordinator                  | \$ 3,000        | \$ 7,000  |
| Public Safety Director                 | Position Vacant |           |
| Emergency Management Coordinator       | \$ 1,500        | \$ 2,000  |
| Chief of Police                        | \$105,000       | \$125,000 |
| Lieutenant                             | \$ 96,000       | \$102,000 |
| Sergeant                               | \$ 93,000       | \$ 98,000 |
| Corporal                               | \$ 89,000       | \$ 95,000 |
| Patrolman—Step Guide<br>(Per Contract) | \$ 37,000       | \$ 91,500 |
| Police Department Clerk                | \$ 7,000        | \$ 30,000 |
| Housing Inspector/Housing Liaison      | \$ 1,500        | \$ 6,500  |
| Code Enforcement Officer               | \$ 1,000        | \$ 5,000  |
| Water Billing/Rent Collector           | \$ 6,000        | \$ 15,000 |
| Assistant Water Billing/Rent Collector | \$ 4,500        | \$ 15,000 |
| Sewer Billing/Rent Collector           | \$ 6,000        | \$ 15,000 |
| Assistant Sewer Billing/Rent Collector | \$ 4,500        | \$ 15,000 |
| Municipal Court Administrator          | \$ 45,000       | \$ 80,000 |
| Superintendent of Public Works         | \$ 40,000       | \$ 55,000 |
| General Maintenance Laborer            | \$ 30,000       | \$ 40,000 |

**SECTION 2.** The following employment designations are the rate of compensation of each employee of the Borough of Allentown, whose compensation shall be on a per call, per inspection or hourly basis, is not to exceed:

**RANGE**

| <u>POSITION</u>  | <u>MINIMUM</u>                   | <u>MAXIMUM</u>                   |
|--|----------------------------------|----------------------------------|
| Planning/Zoning Board Secretary<br>(Per Meeting)   | \$350                            | \$400                            |
| (Hourly)   | \$ 25                            | \$ 40                            |
| <b>Municipal Court Judge</b><br><b>(Per Session—January 1-September 30, 2020)</b><br><b>(Salaried—Effective October 1, 2020)</b> | <b>\$ 350</b><br><b>\$10,500</b> | <b>\$ 500</b><br><b>\$11,500</b> |
| Deputy Municipal Court Administrator<br>Municipal Court Personnel<br>(Hourly)  | \$ 20                            | \$ 40                            |
| Municipal Court Personnel<br>(Court Call-Outs)<br>(Emergency Call-Outs Requiring On-Site/2 Hour Minimum)                         |                                  | \$40/per call<br>\$40/per hour   |
| Chief Financial Officer<br>(Hourly)<br>(Including Water and Sewer Utilities)   | \$ 38                            | \$ 50                            |
| Special Officers Class II<br>(Hourly)  | \$ 12                            | \$ 25                            |
| Patrolman (Part-time)<br>(Hourly)  | \$ 17                            | \$ 25                            |
| School Crossing Guard<br>(Hourly)  | \$ 8                             | \$ 25                            |
| Senior School Crossing Guard<br>(Hourly)   | \$ 8                             | \$ 25                            |
| Police Matron<br>(Hourly)  | \$ 8.50                          | \$ 25                            |
| Clerk Typist<br>(Hourly)   | \$ 15                            | \$ 25                            |
| Office Clerk<br>(Hourly)   | \$ 15                            | \$ 25                            |
| General Maintenance Laborer<br>(Hourly)  | \$ 15                            | \$ 40                            |

Employees will receive mileage reimbursement at the rate established by the Federal Internal Revenue Service for business use of personal vehicles. The rate shall automatically adjust in accordance with the amount specified by the Federal Internal Revenue Service. Travel must be on official Borough business.

Off-Duty police and security guard compensation is set by separate ordinance.

All police officers will be compensated at an overtime rate of \$55 per hour for all grants worked, which include but are not limited to Drunk Driving Enforcement Fund, Click-it or Ticket, Drive Sober, Pedestrian Safety, Distracted Driver, etc.

Police longevity rates are as authorized in accordance with the current police contract and are not included in the salary ranges.

The salaries, wages and other compensation listed above shall be payable from January 1, 2020, or the date of appointment, whichever is later, pursuant to a resolution adopted by the Governing Body specifying the amount of compensation within the authorized ranges and effective date. Employees shall be compensated for overtime work at the rate of one and one-half times their regular hourly wage for time worked in excess of forty hours per week. Regular full-time office employees, with the exception of the Borough Clerk and Water/Sewer Billing/Rent Collector shall be compensated for hours worked in excess of 35 hours per week but less than 40 hours at their regular hourly rate.

All ordinances or parts of ordinances inconsistent herewith are repealed.

This ordinance shall take effect after second reading and publication as required by law.

ATTEST:

APPROVED:



Laurie A. Roth, Municipal Clerk

Date: September 8, 2020



Thomas C. Fritts, Mayor

Date: September 8, 2020

Introduction Date: August 11, 2020  
Adoption Date: September 8, 2020