

**BOROUGH OF ALLENTOWN
COUNTY OF MONMOUTH
STATE OF NEW JERSEY**

ORDINANCE NO. 12-2022

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2:
"ADMINISTRATION" OF THE BOROUGH'S REVISED GENERAL ORDINANCES
WITH *NEW* SECTION 2-87: "MARRIAGE AND CIVIL UNION CEREMONIES" TO
ESTABLISH PROCEDURES FOR THE PERFORMANCE OF MARRIAGE AND CIVIL
UNION CEREMONIES BY THE MAYOR OF THE BOROUGH OF ALLENTOWN.**

BE IT ORDAINED by the Mayor and Council of the Borough of Allentown, County of Monmouth, State of New Jersey, that Article VII: "Administrative Fees" of Chapter 2: "Administration" of the Borough's Revised General Ordinances is hereby amended and supplemented to include *new* Section 2-87: "Marriage and Civil Union Ceremonies" as follows:

ARTICLE VII: ADMINISTRATIVE FEES.

* * *

§ 2-87 MARRIAGE AND CIVIL UNION CEREMONIES

§ 2-87.1 Establishment and Purpose.

The purpose of this section is to establish policies and procedures for the collection of fees and reimbursement of expenses associated with the performance of marriage or civil union ceremonies by the Mayor of the Borough of Allentown.

§ 2-87.2 General Regulations.

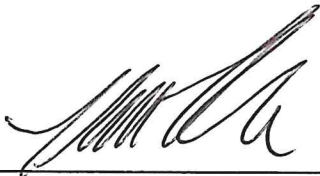
- a. *Collection of Fees.* Persons seeking to be married or joined in civil union by the Mayor of the Borough of Allentown shall remit a fee of three-hundred-twenty-five (\$325.00) dollars for such services performed at Borough Hall and four-hundred fifty (\$400.00) dollars for such services performed at locations outside of Borough Hall.
- b. *Compensation and Reimbursement of Fees.*
 1. *Receipt of Fees.* The fee shall be paid by check payable to the Borough of Allentown. Fees collected shall be deposited into the Borough's current fund.

2. *Disbursement of Fees.* Fees for such services may be disbursed to the Mayor through appropriate budget line item(s) and with appropriate authorization(s).
3. *Reimbursement of Expenses.* The Mayor may also be reimbursed for out-of-pocket expenses incurred in the performance of such services, but only for direct cost reimbursements or other expenses documented by receipts. All reimbursements shall be provided by voucher with appropriate documentation, authorization, and expenditure from the appropriate budget line item.

BE IT FURTHER ORDAINED by Mayor and Council that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable.

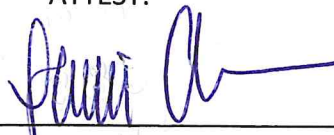
BE IT FURTHER ORDAINED by Mayor and Council that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only.

BE IT FURTHER ORDAINED by Mayor and Council that this ordinance shall be in full force and take effect after final passage and publication according to law.



THOMAS FRITTS, Mayor

ATTEST:



LAURIE A. ROTH, MAS, RMC, CMR, Municipal Clerk

DATED: December 13, 2022

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