

**BOROUGH OF ALLENTOWN  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY**

**ALLENTOWN BOROUGH**

**OCT 25 2017**

**ORDINANCE NO. 13-2017**

**RECEIVED**

**AN ORDINANCE OF THE BOROUGH OF ALLENTOWN  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY  
AMENDING SALARY ORDINANCE 02-2017**

**BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of Allentown, County of Monmouth, State of New Jersey, as follows:

SECTION 1. The following officers and employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Allentown, whose compensation shall be on an annual basis, is not to exceed:

<u>POSITION</u>	<u>RANGE</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor	\$ 3,500	\$ 6,000
Council Members	\$ 2,500	\$ 5,000
Municipal Clerk/Registrar/Assessment Search Officer/ Water and Sewer Utility Liaison (Includes attendance at meetings)	\$ 50,000	\$ 70,000
Public Information Officer	\$ 4,000	\$ 10,000
Purchasing Agent	\$ 4,000	\$ 10,000
Deputy Borough Clerk	\$ 3,000	\$ 8,000
Assistant to Borough Clerk	\$ 1,500	\$ 5,000
Office Clerk Administration (May include the following titles: Assistant to Purchasing Agent, Deputy Tax Collector/Deputy Treasurer/Deputy Registrar)	\$ 6,000	\$ 30,000
Tax Assessor	\$ 8,000	\$ 15,000
Tax Collector/Tax Search Officer	\$ 10,000	\$ 20,000
Assistant to the CFO	\$ 1,500	\$ 5,000
Zoning Officer	\$ 1,000	\$ 8,000
Planning/Zoning Board Secretary	\$ 3,500	\$ 10,000

Recycling Coordinator	\$ 3,000	\$ 7,000
Public Safety Director	Position Vacant	
Emergency Management Coordinator	\$ 1,500	\$ 2,000
Lieutenant	\$ 86,637	\$ 90,139
Sergeant (Position Vacant)	\$ 83,305	\$ 86,672
Corporal	\$ 80,101	\$ 83,338
Patrolman—Probationary-Sr. Patrol Officer (Per Contract)	\$ 34,570	\$ 80,911
Police Department Clerk	\$ 7,000	\$ 30,000
Housing Inspector/Housing Liaison	\$ 1,500	\$ 6,500
Code Enforcement Officer	\$ 1,000	\$ 5,000
Water Billing/Rent Collector	\$ 6,000	\$ 15,000
Assistant Water Billing/Rent Collector	\$ 4,500	\$ 15,000
Sewer Billing/Rent Collector	\$ 6,000	\$ 15,000
Assistant Sewer Billing/Rent Collector	\$ 4,500	\$ 15,000
Municipal Court Administrator	\$ 45,000	\$ 80,000
<b>Superintendent of Public Works</b>	<b>\$ 40,000</b>	<b>\$55,000</b>

**SECTION 2.** The following employment designations are the rate of compensation of each employee of the Borough of Allentown, whose compensation shall be on a per call, per inspection or hourly basis, is not to exceed:

<u>POSITION</u>	<u>RANGE</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Planning/Zoning Board Secretary (Per Meeting)	\$350	\$400
(Hourly)	\$ 25	\$ 40
Municipal Court Judge (Per Session)	\$350	\$500
Deputy Municipal Court Administrator Municipal Court Personnel (Hourly)	\$ 25	\$ 40

Deputy Municipal Court Clerk (Per Session)	\$ 75	\$100
Municipal Court Personnel (Court Call-Outs) (Emergency Call-Outs Requiring On-Site/2 Hour Minimum)		\$40/per call \$40/per hour
Chief Financial Officer (Hourly) (Including Water and Sewer Utilities)	\$ 38	\$ 50
Special Officers Class II (Hourly)	\$ 12	\$ 25
Patrolman (Part-time) (Hourly)	\$ 17	\$ 25
School Crossing Guard (Hourly)	\$ 8	\$ 25
Senior School Crossing Guard (Hourly)	\$ 8	\$ 25
Police Matron (Hourly)	\$ 8.50	\$ 25
Clerk Typist (Hourly)	\$ 8	\$ 25
Office Clerk (Hourly)	\$ 8	\$ 25
General Maintenance Laborer (Hourly)	\$ 8	\$ 40

Employees will receive mileage reimbursement at the rate established by the Federal Internal Revenue Service for business use of personal vehicles. The rate shall automatically adjust in accordance with the amount specified by the Federal Internal Revenue Service. Travel must be on official Borough business.

Off-Duty police and security guard compensation is set by separate ordinance.

Police longevity rates are as authorized in accordance with the current police contract and are not included in the salary ranges.

The salaries, wages and other compensation listed above shall be payable from January 1, 2017, or the date of appointment, whichever is later, pursuant to a resolution adopted by the Governing Body specifying the amount of compensation within the authorized ranges and effective date. Employees shall be compensated for overtime work at the rate of one and one-half times their regular hourly wage for time worked in excess of forty hours per week. Regular full-time office employees, with the exception of the Borough Clerk and Water/Sewer Billing/Rent Collector shall be compensated for hours worked in excess of 35 hours per week but less than 40 hours at their regular hourly rate.

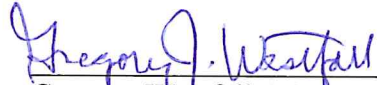
All ordinances or parts of ordinances inconsistent herewith are repealed.

This ordinance shall take effect after second reading and publication as required by law.

ATTEST:

APPROVED:

  
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Laurie Gavin, RMC, Municipal Clerk  
Date: 10/24/2017

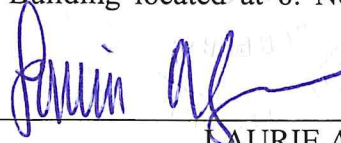
  
\_\_\_\_\_  
Gregory Westfall, Mayor  
Date: 10/24/2017

Introduction Date: 9/28/17

Adoption Date: 10/24/2017

**PUBLIC NOTICE**

**PLEASE TAKE NOTICE** that the foregoing Ordinance was introduced and passed on first reading on the 28<sup>th</sup> day of September 2017, at a meeting of the Mayor and Council of the Council of the Borough of Allentown and will be taken up for final consideration and passage at a regularly scheduled meeting of the Mayor and Council of the Borough of Allentown to be held on the 24<sup>th</sup> day of October 2017 at the Municipal Building located at 8. North Main Street, Allentown, New Jersey.



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LAURIE A. GAVIN, RMC,  
MUNICIPAL CLERK