

**BOROUGH OF ALLENTOWN  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY**

**ORDINANCE NO. 16-2024**

**AMENDING SALARY ORDINANCE OF THE BOROUGH OF ALLENTOWN, COUNTY OF  
MONMOUTH, STATE OF NEW JERSEY, THE SALARY ORDINANCE FOR 2025**

**BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of Allentown, County of Monmouth, State of New Jersey, as follows:

SECTION 1. The following officers and employment designations are hereby confirmed and the rate of compensation of each officer and employee of the Borough of Allentown, whose compensation shall be on an annual basis, is not to exceed:

<u>POSITION</u>	<u>RANGE</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor	\$ 3,500	\$ 6,000
Council Members	\$ 2,500	\$ 5,000
Business Administrator	\$ 20,000	\$ 80,000
Municipal Clerk/Registrar/Assessment Search Officer/ Water and Sewer Utility Liaison/Public Information Officer (Includes attendance at meetings)	\$ 50,000	\$ 80,000
Chief Financial Officer	\$ 50,000	\$ 80,000
Purchasing Agent	\$ 4,000	\$ 10,000
Deputy Borough Clerk	\$ 3,000	\$ 25,000
Assistant to Borough Clerk	\$ 1,500	\$ 5,000
Office Clerk Administration (May include the following titles: Assistant to Purchasing Agent, Deputy Tax Collector, Deputy Treasurer, Deputy Registrar, Water and Sewer Utility Billing/Rent Collector, Police Department Clerk)	\$ 6,000	\$ 60,000
Tax Assessor	\$ 8,000	\$ 25,000
Tax Collector/Tax Search Officer	\$ 10,000	\$ 20,000

Assistant to the CFO	\$ 1,500	\$ 5,000
Zoning Officer	\$ 1,000	\$ 5,000
Planning/Zoning Board Secretary	\$ 3,500	\$ 10,000
Right-to-Know Coordinator	\$ 1,500	\$ 2,500
Recycling Coordinator	\$ 3,000	\$ 8,000
Public Safety Director	Position Vacant	
Emergency Management Coordinator	\$ 1,500	\$ 2,000
Chief of Police	\$105,000	\$150,000
Lieutenant	\$ 96,000	\$120,000
<b>Sergeant</b>	<b>\$ 99,900</b>	<b>\$113,515</b>
Patrolman—Step Guide (Per Contract)	\$ 37,740	\$107,100
Police Department Clerk	\$ 7,000	\$ 30,000
Housing Inspector/Housing Liaison	\$ 1,500	\$ 6,500
Code Enforcement Officer	\$ 1,000	\$ 5,000
Water Billing/Rent Collector	\$ 6,000	\$ 15,000
Assistant Water Billing/Rent Collector	\$ 4,500	\$ 15,000
Sewer Billing/Rent Collector	\$ 6,000	\$ 15,000
Assistant Sewer Billing/Rent Collector	\$ 4,500	\$ 15,000
Municipal Court Administrator (Includes Call-Outs)	\$ 45,000	\$ 85,000
Superintendent of Public Works	\$ 40,000	\$ 80,000
General Maintenance Laborer	\$ 36,000	\$ 50,000

Public Works Assistant \$ 3,000 \$ 5,000

**SECTION 2.** The following employment designations are the rate of compensation of each employee of the Borough of Allentown, whose compensation shall be on a per call, per inspection or hourly basis, is not to exceed:

<u>POSITION</u>	<u>RANGE</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Planning/Zoning Board Secretary (Per Meeting)	\$350	\$400
(Hourly)	\$ 25	\$ 40
Municipal Court Judge (Annual Salary)	\$10,500	\$15,000
Deputy Municipal Court Administrator Municipal Court Personnel (Hourly)	\$ 20	\$ 40
Municipal Court Personnel (Court Call-Outs)		\$40/per call
(Emergency Call-Outs Requiring On-Site/2 Hour Minimum)		\$40/per hour
Special Officers Class II (Hourly)	\$ 12	\$ 25
Patrolman (Part-time) (Hourly)	\$ 17	\$ 25
School Crossing Guard (Hourly)	\$ 8	\$ 25
Senior School Crossing Guard (Hourly)	\$ 8	\$ 25
Police Matron (Hourly)	\$ 8.50	\$ 25
Animal Control Officer (Annual Stipend—Paid out in December)	\$500	\$500
Clerk Typist (Hourly)	\$ 15	\$ 25
Office Clerk (Hourly)	\$ 15	\$ 30

General Maintenance Laborer  
(Hourly)

\$ 17

\$ 40

Employees will receive mileage reimbursement at the rate established by the Federal Internal Revenue Service for business use of personal vehicles. The rate shall automatically adjust in accordance with the amount specified by the Federal Internal Revenue Service. Travel must be on official Borough business.

Off-Duty police and security guard compensation is set by separate ordinance.

All police officers will be compensated at an overtime rate of \$70 per hour for all grants worked, which include but are not limited to Drunk Driving Enforcement Fund, Click-it or Ticket, Drive Sober, Pedestrian Safety, Distracted Driver, etc.

Police longevity rates are as authorized in accordance with the current police contract and are not included in the salary ranges.

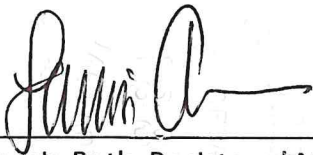
The salaries, wages and other compensation listed above shall be payable from January 1, 2025, or the date of appointment, whichever is later, pursuant to a resolution adopted by the Governing Body specifying the amount of compensation within the authorized ranges and effective date. Employees shall be compensated for overtime work at the rate of one and one-half times their regular hourly wage for time worked in excess of forty hours per week. Regular full-time office employees, with the exception of the Borough Clerk, shall be compensated for hours worked in excess of 35 hours per week but less than 40 hours at their regular hourly rate.

All ordinances or parts of ordinances inconsistent herewith are repealed.

This ordinance shall take effect after second reading and publication as required by law.

ATTEST:

APPROVED:



Laurie Roth, Registered Municipal Clerk

Date:

December 17, 2024



Thomas Fritts, Mayor

Date:

December 10, 2024

Introduction Date: November 12, 2024  
Adoption Date: December 10, 2024