

**BOROUGH OF ALLENTOWN  
PLANNING BOARD  
NOVEMBER 2, 2020**

Present: Allison Arnone, Jennifer Elder-Brady, Robert Mayer, Thomas Fritts, Joseph Fidler, George Fallat, Jeffrey McLaughlin, Lynne Meara (arrived 7:15 pm), Thomas Braunworth, and Board Attorney Michelle Donato, Esq.

Absent: Neil Linzmayer, Ron Kuzma, Thomas Monahan, and Daniel Payson

Also, Present: Board Attorney Michelle Donato, Esq., Board Planner Andy Thomas and Board Secretary April Claudio

Pursuant to the Sunshine Law, adequate notice in accordance with the Open Public Meeting Act was provided to this meeting's date, time, place and agenda was mailed to the news media, posted on the Borough bulletin board, mailed to those requesting personal notice, and filed with the Municipal Clerk.

Public comments on item not on the agenda: none

Ms. Arnone made a motion to approve the minutes of the September 14, 2020 meeting, which was seconded by Mr. Mayer and approved by the following vote:

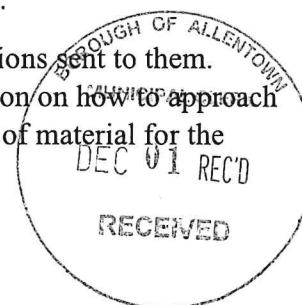
AYES: Ms. Arnone, Ms. Elder-Brady, Ms. Meara, Mr. Fidler, Mr. Fallat, Mr. Mayer, and Mr. McLaughlin

Borough Council Update: Allentown is the lowest in the county with COVID-19 infection rate. They have been deep cleaning Borough Hall. Looking into money that could be reimbursed for COVID expenses. Traffic enforcement is a top priority in 2021.

Pool ordinance: Mr. Thomas stated there currently are no regulations regarding the placement and setbacks of pools. Thought it would be important to have. Ms. Arnone asked if other municipal ordinances were used for comparison. Mr. Thomas stated he looked at a few but they are pretty common standards. Ms. Elder Brady was concerned about the soil boring requirement. Mr. Mayer asked how these requirements would affect pre-existing pools. Ms. Donato stated they would be pre-existing and would not have to comply. Ms. Donato suggested the soil type be based on the county soil survey. Mayor Fritts thought there were setbacks on the books but Mr. Thomas confirmed there were no other regulations. Ms. Donato suggested it be clearly that the regulations apply to above ground and in ground pools. She also suggested adding language to clarify where the setback is measured from and if the pool is counted in impervious coverage.

Zoning Amendments & Re-exam Report: Ms. Meara talked about adding both ordinances to the ones already sent to Council for their adoption. Mr. Thomas added classes of districts, specifically multi-family residential with clarification on number of units.

Ms. Meara asked how the Council was doing with all the ordinance revisions sent to them. Mayor Fritts stated he spoke with the HPC and Environmental Commission on how to approach them and asked for advice from Ms. Donato. Ms. Arnone felt it was a lot of material for the



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Council. Ms. Elder-Brady felt the PowerPoint Ms. Arnone did for the historical portion would be helpful. Ms. Meara suggested meeting with the Council in smaller groups to present it. Mayor Fritts agreed and added they could create a time line giving the Council a deadline to review and provide comments or questions. Ms. Meara thought Ms. Donato or Mr. Thomas could draft a letter summarizing the zoning ordinances by highlighting key points.

Ms. Elder-Brady questioned the R20 zone in the Re-exam Report not mentioning the one area that is land locked. Mr. Thomas explained it is the largest area not in the Historic District which is why it is in not in the R20 zone. She would like a description added to the R20 zone.

Ms. Arnone felt the noncontributing structures, demolition, violations and penalties and preventive maintenance were not addressed. Ms. Donato pointed out they were addressed in the documents. Ms. Arnone stated there was no comment from the Board on it. Ms. Meara felt if the Board had comments they would have provided them.

Ms. Elder-Brady asked about the steep slope ordinance being included in the Re-exam report because the Environmental Commission is ready to add it. Ms. Arnone felt the Board should review it first. Ms. Donato suggested adding it to the report with a note that it will be considered later. Ms. Meara suggested adding that it will be considered in 2021 and that it be added to the agenda for December.

Mr. McLaughlin made a motion to send the pool and zoning ordinances to the Council for adoption, which was seconded by Ms. Elder-Brady and approved unanimously.

Mr. Fidler made a motion to adopt the Re-exam Report, which was seconded by Ms. Elder-Brady and approved unanimously.

Public Session: None

Ms. Arnone made a motion to adjourn the meeting, which was seconded by Mr. Mayer and approved unanimously.