

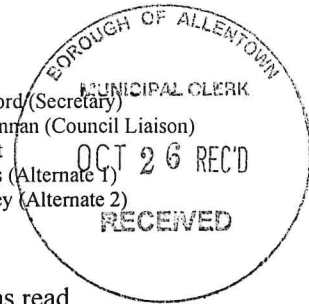
Allentown Borough Board of Recreation Commissioners  
Meeting Minutes

Tuesday, September 21, 2021 7:00 PM

This meeting is being held via Zoom

Board Members Participation

Present	Craig Rondinone (Chairperson)	Present	Diana Bamford (Secretary)
Present	Shawn Noel (Assistant Chairperson)	Present	Michael Drennan (Council Liaison)
Present	Michael Pleva	Present	Rob Schmidt
Present	Barbara Pleva (Green Team Rep)	Present	Kelly Owens (Alternate 1)
Present	Joe Sensi	Absent	Claudia Lilley (Alternate 2)



Call to Order by Chairperson Craig Rondinone at 7:02pm and the following statement was read

1. Salute to Flag
2. "In Compliance with the "Open Public Meetings Act" Chapter 231, PL. 1975, Section 5, adequate notice has been given of the meeting by posting a Notice in a public place and by transmitting a Notice to two newspapers, THE TIMES and the ASBURY PARK PRESS, as required by law."
3. Roll call was performed by Craig Rondinone
4. Minutes Review and Approval – Minutes from August 23rd meeting approved by all participants
5. Historic Allentown 5K Update (Sept 25<sup>th</sup> 9am start time)
  - a. We have 50 participants signed-up
  - b. Course: The course has been reviewed and signed-off. But due to space we might need to make a minor change so that the gear can be accommodated. [The start and finish will be in different locations.]
  - c. Best – Will be at the park at 7:30AM for set-up with the bibs in numerical order along with the list of participants and safety pins. They will also have a PA and Bull Horn
    - i. **We will need a table** for the racers to come pick up the bibs and t-shirts (2-Volunteers)
      1. One for the bib and one for the t-shirt (and water bottle)
    - ii. We might want to have a few copies of the course printed before the race
      1. Can Best give us a tool so that we can create a document to share with the racers? Craig to reach out to him
      2. Need to make sure the Volunteers have a copy of the map.
    - iii. No, same day registration
    - iv. Someone will need to be available to get people to start of the line.
  - d. Volunteers Needed
    - i. Bib Pick-up (2)
    - ii. Course (10)
    - iii. Volunteers to be at the start around 8:15am Mike D leader
      1. Craig
      2. Mike
      3. Rob
      4. Shawn
      5. Mike's Kid
      6. Mike's Kid
      7. Craigs Wife
      8. Craigs Friend
      9. Kelly
      10. David
    - iv. First Aid Squad will be at the race
  - e. Shawn contacted Donnie's Potties and hooked us up with one handicapped port-a-potty and one regular one! Location near the parking lot..ttl ~\$400 plus delivery charge
    - i. Drop off Friday and pick up on Monday
  - f. 5 cases of water
  - g. DPW will do the last walk thru on Friday
    - i. Will trim the course and clean up what they can.
  - h. Members will need also mark the roots and trails
    - i. Michael D has started to mark the course.
  - i. Barbara Pleva has ordered the shirts. If, needed we can order additional shirts, but Barbara can not pick them up.
  - j. Shawn contacted Donnie's Potties and hooked us up with one handicapped port-a-potty and one regular one! We'll talk at our next meeting on where they should be placed at Heritage, and Shawn will handle that for us the day before the race.
6. All approved the Kids activity at the park

7. Next Meeting – October 25, 2021
8. The Meeting was adjourned at 8:04 pm.