

Regular Meeting \* January 25, 2022 \* 7:00 p.m.

**ALLENTOWN MUNICIPAL BUILDING  
8 N. MAIN STREET  
ALLENTOWN, NJ  
[www.AllentownBoroNJ.com](http://www.AllentownBoroNJ.com)**

Broadcasted Live on Zoom at <https://zoom.us/j/92916865023>.

Meeting ID: 929 1686 5023. Or dial in at 1-646-558-8656.

**BOROUGH COUNCIL OF THE BOROUGH OF ALLENTOWN**

**AGENDA**

1. **CALL TO ORDER**

2. **SALUTE OF THE FLAG**

3. **COMPLIANCE STATEMENT:** *read by Borough Administrator/Clerk Laurie A. Roth*  
*In compliance with the "Open Public Meetings Act", Chapter 231, PL. 1975, Section 5, adequate notice has been given of this meeting by posting a Notice in a public place, on the Borough's website Allentown Boro N-J dot com, the Borough's Facebook page, the Borough's Twitter account and by transmitting a Notice to two newspapers, THE TIMES and the ASBURY PARK PRESS as required by law.*

4. **ROLL CALL**

5. **MAYOR'S UPDATE-** Mayor Thomas C. Fritts

6. **PUBLIC COMMENT LIMITED TO AGENDA ITEMS ONLY-** *Limited to three (3) minutes per citizen. State name and address clearly for the record.*

7. **CONSENT AGENDA**

*(All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration).*

- A. **Resolution, 48-2022,** Authorizing the Carryover of Paid Time
- B. **Resolution, 49-2022,** Confirming the Environmental Commission Meeting Dates
- C. **Resolution, 50-2022,** Confirming the Parks and Public Spaces Meeting Dates
- D. **Resolution, 51-2022,** Confirming the Economic Development Commission Meeting Dates
- E. **Resolution, 52-2022,** Accepting Kathy Fiddler's Resignation from the Shade Tree Commission
- F. **Resolution, 53-2022,** Amending Resolution 6-2022 Appointment of Municipal Coordinator to the Office of Aging

8. **CORRESPONDENCE**

- A. Receipt of Municipal Court Reports for November 2021 from the Municipal Court Administrator
- B. Receipt of the Treasurer's Report for December 2021



- C. Receipt of Financial Reports for December 2021 from the Chief Financial Officer
- D. Receipt of 2021 Annual Debt Statement from the Chief Financial Officer
- E. Receipt of Anonymous Police Donation for \$3,000
- F. Receipt of Planning Board Resolution Appointing Board Professionals Without Competitive Bidding
- G. Receipt of Resolution Authorizing & Approving a Shared Service Agreement for Automotive Services Between Allentown & Robbinsville
- H. Receipt of Resolution Authorizing & Approving a Shared Service Agreement for Temporary Public Works Personnel Services Between Allentown & Robbinsville
- I. Receipt of Monmouth County Letter Appointing Betty Elder to Advisory Council to Monmouth County's Office of Aging
- J. Receipt of Letter from John Fabiano Regarding the Westerly Bypass Dated January 8, 2022
- K. Receipt of Letter from Reverend Doctor Stephen Heinzl-Nelson Regarding Outdoor Tent Dated January 12, 2022

## 9. OLD BUSINESS

## 10. NEW BUSINESS

- A. **Resolution, 54-2022**, Authorizing Shared Service Agreement Between Allentown & Robbinsville for Automotive Repair, Brush Collection, & Other Services
- B. **Resolution, 55-2022**, Authorizing Shared Service Agreement Between Allentown & Robbinsville for Temporary Public Works Personnel Services
- C. **Resolution, 56-2022**, Approving Employment Agreement with Allentown Police Chief Daniel Panckeri Effective January 1, 2022-December 31, 2024
- D. **Resolution, 57-2022**, Authorizing the Hire of Levi Krebs as Full-Time Patrolman
- E. **Resolution, 58-2022**, Authorizing Mayor Fritts to Sign Borough Engineer's Contract
- F. **Resolution, 59-2022**, Authorizing Earle Asphalt Company to Perform Fire Hydrant Repairs (\$40,000)
- G. **Resolution, 60-2022**, Authorizing Payment #1 to Vortex Services, LLC for Sewer Main Cleaning and Televising (\$35,438.93)
- H. **Resolution, 61-2022**, Authorizing Earle Asphalt Company to Perform Critical Sewer Repairs on Waker Avenue (\$20,339.20)
- I. **Resolution, 62-2022**, Authorizing Earle Asphalt Company to Perform Repairs at 75 Main Street (\$6,667.15)
- J. **Resolution, 63-2022**, Ratifying Payment of Unused Vacation Time to Sandra Brodbeck and Daniel D'Ascoli
- K. **Resolution, 64-2022**, Authorizing Donation of Old Computer Equipment to ConvexSERV
- L. **Review of Planning Implementation Agreement Recommendations for Village Plan Endorsement-** Borough Administrator/Clerk Laurie A. Roth
- M. **Resolution, 65-2022**, Authorizing Planning Implementation Agreement for Village Plan Endorsement
- N. **Church Street Lead Pipe Discussion-** Councilwoman Martha A. Johnson

## 10. COMMITTEE REPORTS

- A. Public Property, Public Works, Parks & Recreation- Councilwoman Erica Torsiello
- B. Finance & Administration- Councilman Michael Drennan
- C. Communications & Personnel- Councilman John Elder
- D. Police, Fire & Parking- Councilman Daniel Payson
- E. Water Public Utility & Seniors- Councilwoman Martha A. Johnson
- F. Sewer Public Utility & Mayor's Report- Mayor Thomas C. Fritts
- G. Borough Administrator/Clerk's Report- Borough Administrator/Clerk Laurie A. Roth
- H. Other Committee Report- *Members of the public who are Council Liaisons may report on their committees, commissions, and boards if present.*

**13. PUBLIC COMMENT-** *Limited to three (3) minutes per citizen. State name and address clearly for the record.*

**14. Resolution, 66-2022,** Amending Resolution 46-2022 Authorizing the Payment of Bills for January 4, 2022

**15. Resolution, 67-2022,** To Enter Executive Session

## 16. OTHER BUSINESS

## 17. ADJOURNMENT

---

The next Council meeting is February 8, 2022 at 7:00PM at Borough Hall. Like us on Facebook at Allentown Borough NJ. Follow us on Twitter at AllentownBoroNJ. Sign up for the Borough Administrator's weekly e-blast by e-mailing [Clerk@AllentownBoroNJ.com](mailto:Clerk@AllentownBoroNJ.com). Sign up for Everbridge, the Borough's Emergency Alert System, by visiting our website [AllentownBoroNJ.com](http://AllentownBoroNJ.com).

**RESOLUTION 66-2022  
BOROUGH OF ALLENTOWN  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

**AMENDING RESOLUTION 46-20222  
AUTHORIZING THE PAYMENT OF BILLS FOR JANUARY 4, 2022**

**BE IT RESOLVED**, by the Borough Council of the Borough of Allentown that bills be paid as appear on the Amended Bill List dated January 4, 2022, in total as follows:

<b>CURRENT FUND</b>	<b>\$330,219.30</b>
<b>WATER OPERATING FUND</b>	<b>\$ 17,416.55</b>
<b>SEWER OPERATING FUND</b>	<b>\$ 17,313.64</b>
GRANT FUND	\$ 0
ANIMAL TRUST FUND	\$ 0
TRUST FUND	\$ 1,551.91
GENERAL CAPITAL FUND	\$ 0
WATER CAPITAL FUND	\$ 0
SEWER CAPITAL FUND	\$ 0
OPEN SPACE TRUST FUND	\$ 0
 <b>TOTAL</b>	 <b>\$366,501.40</b>
 <b>PAYROLL (DECEMBER, 2021)</b>	 <b>\$ 86,889.03</b>

	Offered	Second	Ayes	Nays	Abstain	Absent
Council President Elder						
Councilman Drennan						
Councilwoman Johnson						
Councilman Payson						
Councilwoman Torsiello						
Councilwoman Darling						
Mayor Fritts						

**CERTIFICATION**

I, Laurie A. Roth, Municipal Clerk of the Borough of Allentown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Allentown, County of Monmouth, State of New Jersey at the Council meeting held on January 25, 2022.

\_\_\_\_\_  
Laurie A. Roth, MAS, RMC, CMR  
Borough Administrator/ Municipal Clerk



**RESOLUTION 67-2022  
BOROUGH OF ALLENTOWN  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY  
RESOLUTION TO ENTER INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist on January 25, 2022; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Allentown, County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of an action upon the hereinafter specified subject matters.
  
2. The general nature of the subject matters to be discussed is as follows:

- Contractual:** Chief Panckeri Employment Agreement  
Abandoned Property List (updating, prioritizing, & authorization)
- Litigation:** Allentown Borough v. T-Mobile
- Personnel:** Full-Time Court Administrator

It is anticipated at this time that the date on which the stated subject matters will be made public is unknown. This resolution shall take effect immediately.

	Offered	Second	Ayes	Nays	Abstain	Absent
Council President Elder						
Councilman Drennan						
Councilwoman Johnson						
Councilman Payson						
Councilwoman Torsiello						
Councilwoman Darling						
Mayor Fritts						

**CERTIFICATION**

I, Laurie A. Roth, Municipal Clerk of the Borough of Allentown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Allentown, County of Monmouth, State of New Jersey at the Council meeting held on January 25, 2022.

\_\_\_\_\_  
Laurie A. Roth, MAS, RMC, CMR  
Borough Administrator/ Municipal Clerk