

Regular Meeting \* March 22, 2022 \* 7:00 p.m.

**ALLENTOWN MUNICIPAL BUILDING  
8 N. MAIN STREET  
ALLENTOWN, NJ**

[www.AllentownBoroNJ.com](http://www.AllentownBoroNJ.com)

**Broadcasted Live on Zoom at <https://zoom.us/j/92916865023>.**

**Meeting ID: 929 1686 5023. Or dial in at 1-646-558-8656.**

**BOROUGH COUNCIL OF THE BOROUGH OF ALLENTOWN**

**AGENDA**

**1. CALL TO ORDER**

**2. SALUTE OF THE FLAG**

**3. COMPLIANCE STATEMENT-** Borough Administrator/Clerk Laurie A. Roth

*In compliance with the "Open Public Meetings Act", Chapter 231, PL. 1975, Section 5, adequate notice has been given of this meeting by posting a Notice in a public place, on the Borough's website Allentown Boro N-J dot com, the Borough's Facebook page, the Borough's Twitter account and by transmitting a Notice to two newspapers, THE TIMES and the ASBURY PARK PRESS as required by law.*

**4. ROLL CALL**

**5. MAYOR'S UPDATE-** Mayor Thomas C. Fritts

**6. BUDGET WORKSHOP-** Chief Financial Officer June D. Madden

**7. PUBLIC COMMENT LIMITED TO AGENDA ITEMS ONLY-** *Limited to three (3) minutes per citizen. State name and address clearly for the record.*

**8. CONSENT AGENDA**

*(All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration).*

- A. Approval of Allentown Lions Club Parades and Assemblies Permit for April 9, 2022
- B. Approval of Economic Development Commission Parades and Assemblies Permit for December 3, 2022 & December 4, 2022

**9. CORRESPONDENCE**

- A. Receipt of the Treasurer's Report for February 28, 2022
- B. Receipt of Financial Reports for February 28, 2022 from the Chief Financial Officer
- C. Receipt of 2021 Annual Financial Statement from the Chief Financial Officer
- D. Receipt of Budget Workshop Documents from the Chief Financial Officer
- E. Receipt of Lakeview Cemetery Title from Monmouth County Superior Court

- F. Receipt of Monmouth County Document Summary Sheet from Monmouth County Clerk's Office
  - G. Receipt of Resolution 49-22 from Upper Freehold Township
  - H. Receipt of Resolution 50-22 from Upper Freehold Township
  - I. Receipt of TAVI Recreation Facilities Permit for Heritage Park on March 26, 2022
  - J. Receipt of TAVI Recreation Facilities Permit for Lakeview Drive Cemetery on March 27, 2022
  - K. Receipt of TAVI Recreation Facilities Permit for Heritage Park on March 27, 2022
  - L. Receipt of TAVI Recreation Facilities Permit for Heritage Park on April 2,
10. Receipt of TAVI Recreation Facilities Permit for Pete Sensi Park on April 2, 2022

**OLD BUSINESS- None**

**11. NEW BUSINESS**

- A. **RE-INTRODUCTION OF ORDINANCE 04-2022**, An Ordinance of the Borough of Allentown, County of Monmouth, State of New Jersey, Amending the Revised General Ordinance Chapter 18: "Sewers" of the Borough Code to Correct the Rate Applicable to Properties Outside the Limits of the Borough. Public Hearing: April 12, 2022
- B. **Resolution, 114-2022**, Authorizing Shared Service Agreement with Upper Freehold Township for Construction Code Services
- C. **Resolution, 115-2022**, Authorizing Shared Service Agreement with Upper Freehold Township for Code Enforcement, Housing Inspection, and Zoning
- D. **Resolution, 116-2022**, Authorizing Acceptance of One-Year Maintenance Bond from Deer Carcass Removal Service for the Sgt. George Ashby Memorial Park Project- Phase I Project
- E. **Resolution, 117-2022**, Awarding the Construction Contract for the Historic Streetscape-Phase IIB Project to Byrd Dog Paving, LLC (\$846,150)
- F. **Resolution, 118-2022**, Awarding the Construction Contract for the Sgt. George Ashby Memorial Park Project- Phase II to Down to Earth Landscaping, Inc. (\$223,226.50)
- G. **Resolution, 119-2022**, Authorizing Payment to Earle Asphalt Company for the 2021 Fire Hydrant Replacements (\$34,511.70)
- H. **Resolution, 120-2022**, Authorizing Purchase of NJ Alcotest 9510 Evidential Breath Test System from Drager, Inc. (\$19,305)
- I. **Resolution, 121-2022**, Authorizing Payment for the Health Insurance Opt Out Payment for 2022 (\$18,250.80)
- J. **Resolution, 122-2022**, Authorizing Payment to Earle Asphalt Company for Critical Sewer Main Repair on Waker Avenue (\$10,845.16)
- K. **Resolution, 123-2022**, Authorizing the Purchase of an E-Ticketing Systems from Wireless Communications (\$4,092.90)
- L. **Resolution, 124-2022**, Authorizing 2021 Sewer Utility Adjustments for 78 North Main Street, 16 South Main Street, 45 South Main Street, and 143 South Main Street

**M. COMMITTEE REPORTS**

- A. Public Property, Public Works, Parks & Recreation- Councilwoman Erica DeKranes

- B. Finance & Administration- Councilman Daniel Payson
- C. Communications & Personnel- Councilman John Elder
- D. Police, Fire & Parking- Councilman Daniel Payson
- E. Water Public Utility & Seniors- Councilwoman Martha A. Johnson
- F. Sewer Public Utility & Mayor's Report- Mayor Thomas C. Fritts
- G. Borough Administrator/Clerk's Report- Borough Administrator/Clerk Laurie A. Roth
- H. Other Committee Report- *Members of the public who are Council Liaisons may report on their committees, commissions, and boards if present.*

**13. PUBLIC COMMENT-** *Limited to three (3) minutes per citizen. State name and address clearly for the record.*

**14. Resolution, 124-2022,** To Enter Executive Session

**15. OTHER BUSINESS**

**16. ADJOURNMENT**

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The next Council meeting is April 12, 2022 at 7:00PM at Borough Hall. Like us on Facebook at Allentown Borough NJ. Follow us on Twitter at AllentownBoroNJ. Sign up for the Borough Administrator's weekly e-blast by e-mailing [Clerk@AllentownBoroNJ.com](mailto:Clerk@AllentownBoroNJ.com). Sign up for Everbridge, the Borough's Emergency Alert System, by visiting our website AllentownBoroNJ.com.

**RESOLUTION 125-2022**  
**BOROUGH OF ALLENTOWN**  
**COUNTY OF MONMOUTH, STATE OF NEW JERSEY**  
**RESOLUTION TO ENTER INTO EXECUTIVE SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist on March 22, 2022; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Allentown, County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of an action upon the hereinafter specified subject matters.
  
2. The general nature of the subject matters to be discussed is as follows:

**Contractual:            Allentown United Methodist Church Easement Update**

**Litigation:            None**

**Personnel:            Elected Officials Training (Video)**

It is anticipated at this time that the date on which the stated subject matters will be made public is unknown. This resolution shall take effect immediately.

	Offered	Second	Ayes	Nays	Abstain	Absent
Council President Elder						
Councilman Drennan						
Councilwoman Johnson						
Councilman Payson						
Councilwoman DeKranes						
Councilwoman Darling						
Mayor Fritts						

**CERTIFICATION**

I, Laurie A. Roth, Municipal Clerk of the Borough of Allentown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Allentown, County of Monmouth, State of New Jersey at the Council meeting held on March 22, 2022.

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Laurie A. Roth, MAS, RMC, CMR  
Borough Administrator/ Municipal Clerk