

ALLENTOWN HISTORIC PRESERVATION COMMISSION  
Reorganization Meeting  
Minutes for July 21, 2022

The annual reorganizational meeting of the Allentown Historic Preservation Review Commission was called to order by Chairwoman Jan Meerwarth at 7:00 PM.

**Salute to flag**

**Compliance Statement:**

In compliance with the Open Public Meetings Act, Chapter 231, P. L. 1975, Section 5, adequate notice has been given of this meeting by posting a Notice in a public place and by transmitting a notice in two newspapers, The Trenton Times and the Asbury Park Press as required by law.

**Roll Call:**

|                | Present | Absent | Absence Excused |
|----------------|---------|--------|-----------------|
| Allison Arnone | X       |        |                 |
| Brian Mojta    | X       |        |                 |
| Cindy Malsbury | X       |        |                 |
| David Bamford  | X       |        |                 |
| Enzo Nini      |         |        | X               |
| Frank Cincotta | X       |        |                 |
| Jan Meerwarth  | X       |        |                 |
| Nancy Tindall  | X       |        |                 |
| Will Borkowski | X       |        |                 |
| Mayor Fritts   | X       |        |                 |



Also attending:

Public attendees: Valerie Szalanczy

**Applications:**

1. 77 Church St., Solar Panels. Mike Sullivan (homeowner), Anthony DeCarlo (Solar Me); Motion to approve: Frank, 2<sup>nd</sup> Allison. Discussion ensued. Modification to motion: color and design as inconspicuous as possible, all materials on front roof are black (roof, panels, and attachments), electrical equipment to rear. Orientation of the main dwelling roof makes it inconspicuous. YES: Allison, Cindy, Frank NO: Brian, David, Jan, Nancy Recuse: Will  
Motion 2: Same as first motion, but panels only on back addition of main house and back building only. Brian, 2<sup>nd</sup> Nancy. YES: Allison, Brian, Cindy, David, Frank, Jan, Nancy. No: none Recuse: Will. Motion carries
2. 20 High Street roof replacement on choir loft. Pat Gagnon (Director of Properties APC). Motion: Deemed appropriate as presented with DaVinci polymer slate over GAF deck

armor, etc. Will, 2<sup>nd</sup>. Cindy, YES: everyone present NO: none Motion carries. Recused: Nancy, David.

3. 128 S. Main Addition (Reading residence) Motion: proposed addition to be in keeping with design guideline (scale, location massing, materials) with the caveat that the material used is Hardy board. Nancy, 2<sup>nd</sup> Brian. Yes: Allison, Brian, Cindy, David, Frank, Jan, Nancy, Will. NO: none Motion carries
4. 51 S. Main – approved 5 years ago so not a new application, just an awareness for HPC

**Minutes:** June 16, 2022 –

Motion: Cindy , 2<sup>nd</sup>: Brian, Approved

**Public Comment:** none

**Old Business:**

1. Union AME Cemetery Marker: table discussion
2. Historic District Brochure: table discussion

**New Business:**

None

**Mayor's Update:**

- None

**Committees: - Tabled further discussion**

- Application for Certificate of Appropriateness (Brian, Will) – no update
- Property/Business Owner Letter; Realtor brochure (Allison, Frank, Cindy) – no update
- **Union AME Cemetery Marker**
- **CLG** = Certified Local Government (Jan, in collaboration with Borough Administrator) – State Historic Pres office reviewed ordinance to see if it complies with CLG. List of must change items and suggestions. Laurie sent notes to Michele Donato and PB Planner for estimates for making changes \$1500 Planner. Not sure if attorney fee. Needs to determine how to pay for this fee. Must change: administrator and code office, reference to an application but no application in the ordinance, other language. Jan will send out letter written by SHIPO.
- Walking Tour (Nancy, Allison, David, in collaboration with PPS, NJ Historic By-ways, MCA) – no update
- Municipal Annex (Will, Allison, in collaboration Erica DeKranes and DPW Nick Pellichero) – no update

**Meeting adjourned** at 8:53 pm

**Next meeting scheduled** for August 18, 2022