

Regular Meeting * October 25, 2022 * 7:00 p.m.

**ALLENTOWN MUNICIPAL BUILDING
8 N. MAIN STREET
ALLENTOWN, NJ**

www.AllentownBoroNJ.com

Broadcasted Live on Zoom at <https://zoom.us/j/92916865023>.

Meeting ID: 929 1686 5023. Or dial in at 1-646-558-8656.

BOROUGH COUNCIL OF THE BOROUGH OF ALLENTOWN

AGENDA

1. **CALL TO ORDER**
2. **SALUTE OF THE FLAG**
3. **COMPLIANCE STATEMENT- Administrator/Clerk Laurie A. Roth, "In compliance with the "Open Public Meetings Act", Chapter 231, PL. 1975, Section 5, adequate notice has been given of this meeting by posting a Notice in a public place, on the Borough's website Allentown Boro N-J dot com, the Borough's Facebook page, the Borough's Twitter account and by transmitting a Notice to two newspapers, THE TIMES and the ASBURY PARK PRESS as required by law.**
4. **ROLL CALL**
5. **MAYOR'S UPDATE- Mayor Thomas C. Fritts**
6. **PUBLIC COMMENT LIMITED TO AGENDA ITEMS ONLY- Limited to three (3) minutes per citizen. State name and address clearly for the record.**
7. **CONSENT AGENDA**
 - A. Approval of the Hope Fire Company's Parades and Assemblies Permit for October 31, 2022
 - B. **Resolution, 290-2022**, Accepting Janice Buchalski's Resignation from the Environmental Commission
 - C. **Resolution, 291-2022**, Reorganizing the Appointments on the Economic Development Commission
 - D. **Resolution 292-2022**, Appointing Cassie Botnick to the Parks and Public Spaces Committee
 - E. **Proclamation, 05-22**, Proclamation of Municipal Halloween Curfew
8. **CORRESPONDENCE**
 - A. Receipt of the Treasurer's Report for September 2022 from the Treasurer
 - B. Receipt of Financial Reports for September 2022 from the Chief Financial Officer
 - C. Receipt of Best Practices Survey from the Chief Financial Officer

- D. Receipt of Administrator's Letter to DOT District 3 for the Historic Streetscape Project-Phase IIB
- E. Receipt of AME Cemetery Plan of Survey from Roberts Engineering Group, LLC
- F. Receipt of Robert Saldino's Bid on 23 Hamilton Street Auction

9. OLD BUSINESS

- A. **Resolution, 293-2022**, Canceling Resolution 256-2022, Identifying Engineering, Sewer Utility Connection, Construction, and Sewer Inspection Fees for 85 Church Street, Also Known as Block 5, Lot 78
- B. **Resolution, 294-2022**, Amending Resolution 160-2022 Authorizing Payment of NJDEP Water Plant Retaining Wall Replacement Fee (\$7,000)

10. NEW BUSINESS

- A. **Resolution, 295-2022**, Authorizing Roberts Engineering Group, LLC, to Bid Emergency Services Contract (\$4,000)
- B. **Resolution, 296-2022**, Authorizing Associated Appraisal to Perform Appraisal of Sewer Easement at 85 Church Street (\$2,000)
- C. **Resolution, 297-2022**, Supporting Project Under Transportation Alternatives Grant
- D. **Resolution, 298-2022**, Accepting the Highest Bid Received Via Open Public Auction in the Amount of \$65,000 for the Borough-Owned Property Located at 23 Hamilton Street, Also Known as Block 7, Lot 13, and Authorizing the Mayor and Administrator/Clerk to Effectuate the Transfer of the Property to the Successful Bidder, Robert Saldino
- E. **Best Practices Survey Review Discussion-** *Administrator Laurie A. Roth*
- F. **Parks and Public Spaces Committee Ordinance Discussion-** *Mayor Thomas C. Fritts & Building and Grounds Standing Committee*

11. COMMITTEE REPORTS

- A. Public Property, Public Works, Parks & Recreation- Councilwoman Erica DeKranes
- B. Finance & Administration- Councilman Michael Drennan
- C. Communications & Personnel- Councilman John Elder
- D. Police, Fire & Parking- Councilman Daniel Payson
- E. Water Public Utility & Seniors- Councilwoman Martha A. Johnson
- F. Sewer Public Utility & Mayor's Report- Mayor Thomas C. Fritts
- G. Borough Administrator/Clerk's Report- Administrator/Clerk Laurie A. Roth
- H. Other Committee Report- *Members of the public who are Council Liaisons may report on their committees, commissions, and boards if present.*

12. PUBLIC COMMENT- *Limited to three (3) minutes per citizen. State name and address clearly for the record.*

13. Resolution, 299-2022, To Enter Executive Session

14. OTHER BUSINESS

15. ADJOURNMENT

The next Council meeting is November 22, 2022 at 7:00PM at Borough Hall. Like us on Facebook at Allentown Borough NJ. Follow us on Twitter at AllentownBoroNJ. Sign up for the Borough Administrator's weekly e-blast by e-mailing Clerk@AllentownBoroNJ.com. Sign up for Everbridge, the Borough's Emergency Alert System, by visiting our website AllentownBoroNJ.com.

**RESOLUTION 299-2022
BOROUGH OF ALLENTOWN
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

RESOLUTION TO ENTER INTO EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist on October 25, 2022; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Allentown, County of Monmouth, State of New Jersey, as follows:

1. The public shall be excluded from discussion of an action upon the hereinafter specified subject matters.

2. The general nature of the subject matters to be discussed is as follows:

Contractual: Fraternal order of Police Lodge #114 Bargaining Agreement
Municipal Court Shared Service Agreement with Upper Freehold Township

Litigation: Allentown v. T-Mobile

Personnel: None

	Offered	Second	Ayes	Nays	Abstain	Absent
Council President Elder						
Councilman Drennan						
Councilwoman Johnson						
Councilman Payson						
Councilwoman DeKranes						
Councilwoman Darling						
Mayor Fritts						

CERTIFICATION

I, Laurie A. Roth, Municipal Clerk of the Borough of Allentown do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Allentown, County of Monmouth, State of New Jersey at the Council meeting held on October 25, 2022.

Laurie A. Roth, MAS, RMC, CMR
Administrator/ Municipal Clerk