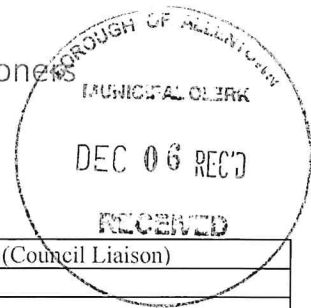


Allentown Borough Board of Recreation Commissioners

Meeting Minutes

Monday, October 23, 2023 7:00 PM

This meeting is being held via Zoom and in-person



Board Members Participation

Present	Craig Rondinone (Chairperson)	Absent	Michael Drennan (Council Liaison)
Present	Diana Bamford (Secretary)	Present	Rob Schmidt
Absent	Michael Pleva (Assistant Chairperson)	Absent	Kelly Owens
Present	Barbara Pleva (Green Team Rep)	Present	Claudia Lilley
		Present	Mathew Zarzecki (First Alternate)
		Absent	Adam Bucon (second Alternate)

Guest – Mike McCormick

Call to Order by Chairperson Craig Rondinone at 7:06pm and the compliance statement was read.

1. Salute to Flag
2. “In Compliance with the “Open Public Meetings Act” Chapter 231, PL. 1975, Section 5, adequate notice has been given of the meeting by posting a Notice in a public place and by transmitting a Notice to two newspapers, THE TIMES and the ASBURY PARK PRESS, as required by law.”
3. Roll call was performed by Craig Rondinone
4. Minutes Review and Approval – Sept Minutes approved Claudia and seconded by Mathew.
5. Historic Allentown 5K Summary
  - a. 82 registered races (73 signed up for 5K and 9 signed up for the fun run), we had 19 no-shows.
  - b. Spent 2,310 on the race (Stitches 1K, Best Race 800, and port-a-potty 320)
  - c. Profit of 1,730
  - d. Lesson Learned – Communicate about the prizes and need knives for bagel/cream cheese.
6. New Business
  - a. Christmas Tree Lighting is scheduled for November 25 (6pm start)
    - i. Reviewed the list of activities. Make a checklist and spread out the responsibilities between the members.
    - ii. Priority item: Permit for the Christmas Tree Lighting. Do we need to close the street or have police or fire/first response presence if we have a large audience? Craig to reach out to Lori.
    - iii. Need new Christmas lights for the Library Tree
    - iv. Menorah needs to be set-up a week before 11/25, must be on a specific platform (Hannukah is Dec 7- Dec 15). Someone must update the lights during Hannukah.
  - b. Carriage rides Dec 2<sup>nd</sup> 11-2 and Dec 3<sup>rd</sup> 1-4, for \$1,900. Last year they charged about ride \$125 for the full carriage (6-8 people). Rob
    - i. Our proposal would be to sell full carriage for 7 rides for each day (ttl 14) at \$125. The remaining 2 riders for each day would be \$25 per person up to 6 people (ttl 4). [1,750 +600=2,300]
7. Next Meeting – November 27
8. The Meeting was adjourned at 8:36 pm.

Claudia/Barb

Saturday – Adam, Michael, Craig

Sunday – Matt?, Kelly, Claudia, Barb