

Regular Meeting Monday, January 12, 2026 at 7 p.m.

**ALLENTOWN MUNICIPAL BUILDING**

8 N. MAIN STREET

ALLENTOWN, NJ 08501

www.AllentownBoroNJ.com

Broadcasted Live on Zoom at <https://zoom.us/j/95803575323>

Meeting ID is :958 0357 5323 By phone @ 1-646-558-8656

**Parks + Public Spaces Committee**

**Minutes**

January 12, 2026

1. **Call to Order** was made by Chairman Will Borkowski at 7:02 p.m.
2. **SALUTE GO THE FLAG** was made by Will Borkowski.
3. **Compliance Statement** was read by Secretary by Barb Pleva.

In compliance with the "Open Public Meetings Act", Chapter 231, PL. 1975, Section 5, adequate notice has been given of this meeting by posting a Notice in a public place on the front door of Borough Hall, on the Borough's website Allentown Boro N-J dot com, the Borough's Facebook page, the Borough's Twitter account and by placing a Notice to two newspapers, THE TIMES and the ASBURY PARK PRESS as required by law.

4. **Roll Call** was completed by Barb Pleva:

	WillPresent	Absent	Absence Excused
Barb Pleva	X		
Will Borkowski	X		
Cheryl Willois	X		
Terry Brown	X		
Bill Cotte	X		
Lorian delman		x	
Diane Sterner	x		
BC Liaison Nikki Darling			x

5. **Approval of Minutes:**

-Motion to approve December 2025 minutes: motion Terry Brown and 2<sup>nd</sup> by Bill Cotte

**6. Public participation is limited to three minutes: none**

7. New sign for Cemetery approved and looking to offer homeowners the chance to purchase house signs.

Meeting date in October has calendar conflicts we will change date to October also, discussed possibility of holding meetings every other month. Cheryl will look at getting a calendar.

Supervision and Certification Requirements: Discussion on the lack of a supervisor for DPW and the requirement for certification in pesticide use.

School Coordination: Collaboration with school administration on supervision, and resource sharing like using a cherry picker for school-related activities.

250th Anniversary Celebrations: Planning for a local event and the involvement of Monmouth County, with potential events on Fourth of July related to Stein Property use approval.

Dog Park is not happening in April: Lack of direction on implementing a dog park as part of a grant and community response to the idea.

Two Flashing lights will be installed in spring, one near Old Mill and one on Church St.

DPW to continue working on fixing Church Street signs, removing watering bags, and taking over garden club watering tasks

**8. Updates from Committee/Commission Liaisons on items relating to Parks & Public Spaces**

- **Nikki Darling** –
- DPW is working well on Old signs & they are removing water bags from trees.
- They are taking over watering of planters.
- New Kubota is working well is being utilized
- A supervisor needs to be installed & needs to be certified. We are working with UFT Dept of ED building & grounds UFT schools to job share on supervising DPW Employees.
- 250 Celebration, if you have any ideas to share it would be appreciated.
- Talking with First commerce bank on how to develop meeting room for use of bank and borough.

**Barb Pleva** – Recreation Commission

No December meeting

**We need a representative** - Planning Board

We will reach out to Planning Board for a representative.

**Terry Brown – Shade Tree**

Our forestry plan has been approved by DEP

School has grant to plant 140 trees at schools. UFRSD received a grant from Trees for Schools to plant 140 trees at the elementary, middle, and high school. The funds will cover the cost of the trees, planting, and watering for one year.

**Will Borkowski – Historic Preservation Commission**

**Bill Cotte – Environmental Commission**

April 25 is the rain barrel Workshop.

The stream assessment of Indian run will be sometime in May,

Regarding sewer line DEP issued all permits to do what is needed.

Env with shade tree are going to combine in workshops.

**Motion to Adjourn** by \_Bill Cotte and 2<sup>nd</sup> by Cheryl Willois : Adjourned @ 7:45